



Schoharie County Operations Review Committee

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Alicia Terry - Chair

Gilboa Supervisor

Harold Vroman

Summit Supervisor

Alan Tavenner

Schoharie Supervisor

Eric Stein

President & CEO Cobleskill Regional Hospital

Dan Crandell

Public Works Commissioner

Bonnie Post

Director of Community Services

John Riedl

Superintendent, Margaretville Central School (Retired)

Schoharie County

Operations Review Committee Minutes

June 14, 2021

Present: Alicia Terry, Harold Vroman, Dan Crandell, John Riedl, Bonnie Post, and Eric Stein

Absent: Alan Tavenner

Also Present: Steve Wilson, Kayla Redmond, Donna Becker, Nancy Dingee, Sheryl Largeau, MaryAnn Wallaber-Bryan, and Denise Minton

The meeting was called to order by Alicia Terry at 8:35 a.m. on June 14, 2021.

John Riedl made a motion to approve the meeting minutes from May 24, 2021. Eric Stein provided a second. The motion was carried 6-0.

Dan Crandell moved to approve the *Committee's Report to the Board of Supervisors on Appendix A* and Eric Stein provided a second. The motion was carried 6-0.

Alicia Terry explained the NYS Comptroller's definition of comparable counties. She stated that the NYS Comptroller's office classified counties by environmental factors which can be found on the *Fiscal Stress Monitoring System Fact Sheet*.

Steve Wilson provided two thoughts on the comparison of counties. First, he feels that it would be useful for the Committee to discuss their findings after identifying which counties have similar departments and operations. Next, Steve Wilson suggested that the Committee compare the type of economy, demographics, etc. He noted that the type of departments or operations throughout the State are likely to be the same, however the way these departments or operations function may be different in some way and should be compared to those of Schoharie County. Alicia Terry summarized that the Committee should be looking for other ways to deliver services differently to improve efficiencies and workflows.

Steve Wilson stated that the County Administrator's office is working with SUNY Brockport which should present a smaller list of comparable counties. He stated that this report will be presented when it is completed and becomes available.

Steve Wilson discussed the best sources for statewide associations which Alicia Terry believes may help identify best practices in County Government. He recommended his top three:

1. NYSAC (New York State Association of Counties)
2. ICMA (International City County Managers Association)
 - a. NYS City County Managers Association
3. GFOA (Government Finance Officers Association)

Alicia Terry discussed the need to change the culture around management so it may be more open to make improvements so services can be delivered in a more efficient way. Alicia Terry stated that the questionnaire and methodology should be utilized by the subcommittees to test the materials out and discover any necessary revisions.

Steve Wilson stated that the next meeting may include the subcommittees gathering to talk about their findings and experience and possibly changes to the questions that need to be asked.

Alicia Terry briefed the Committee members on what they can expect at the next meeting. She stated that the work group should report on the data collected by the subcommittees and continue to identify resources for best practices. It was decided that the Committee will meet again on Monday, July 12, 2021 at 8:30 a.m..

Bonnie Post made a motion to adjourn, Eric Stein provided a second and the meeting adjourned at 9:28 a.m.