



Finance Budget Proposal

PRESENTED TO:

BOARD OF SUPERVISORS

NOVEMBER 9, 2020

Summary of Finance Committee Recommended Budget

	<u>Appropriations</u>	<u>% Change</u>
2020 Revised Budget	\$94,779,122	
2021 Dept. Head Request Budget	\$98,213,267	4%
2021 Tentative "Current Services" Budget	\$83,595,591	-15%
2021 Finance Recommended Budget	\$80,472,630	-4%
2019 Actual Expenditures	\$83,849,669	

- ▶ Property Tax Levy Increase Reduced from 14.05% to 2.01%
- ▶ No Layoffs
- ▶ Maintains a 10% Fiduciary Reserve
- ▶ Balanced between maintaining current service levels and keeping property taxes from increasing rapidly

Public Comments on the Tentative Budget

- ▶ Preserve Youth Bureau Programs
- ▶ “Supervisors, do your job and make the hard decisions that you’re there to make and then step up and take accountability for them either way”
- ▶ “The situation is dire, and the expectation is that this downturn will last several years Find a balance between keeping necessary services going and not bankrupting taxpayers.”

Finance Committee Drives Property Tax Levy from 14.05% to 2.01%

	<u>Levy</u>	<u>% Inc. from 2020 Levy</u>
2019 Actual Levy	\$21,993,163	
2021 Department Head Request Levy	\$29,374,628	29.94%
2021 Tentative "Current Services" Levy	\$25,781,732	14.05%
2021 Finance Recommended Levy	\$23,059,920	2.01%
2021 Tax Cap Levy	\$23,096,471	2.17%
* For details on specific cuts made by Finance Committee, see accompanying sheet		

- ▶ Dramatic declines in revenues – especially from NYS – pushed costs onto the property tax
- ▶ Tentative Budget eliminated all costs except what would be required to provide the same level of service as today
- ▶ Even though the Tentative Budget limited costs to only “Current Service” levels, the property tax would increase by 14%
- ▶ Department Heads proposed additional expense cuts, and Finance Committee action yielded a 2.01% levy increase -- \$36,551 under the tax cap

Finance Budget Recommends No Layoffs But Continues the Hiring Freeze

- ▶ Department Heads were able to identify enough alternative cuts to restore several positions initially proposed to be laid-off
- ▶ Finance Committee leveraged savings from vacant positions in order to save currently filled positions
- ▶ **Vacancy details:**
 - ▶ 39 current vacancies
 - ▶ Finance recommends funding an additional Road Patrol Deputy by deciding to hire (2) in June, splitting the original appropriation
 - ▶ Finance recommends funding (2) additional Corrections Officers
 - ▶ Finance recommends defunding (5) positions that the Tentative proposed to fund

Vacancies & Status (Updated 11/5)						
Budget Line	Vacancy Date	Dept	Description	2021 Salary	2021 Tentative Budget	Finance Action
A.1165.1004	Q1 2020	DA	Asst DA	\$63,651	Not Funded	No Change to Tentative
A.1355.1015	2019	RPTO	911 GIS Tech	\$42,132	Not Funded	Funded; Defund A.1355.1014
A.1410.1018	Q3 2020	County Clerk	Mail Room Clerk	\$0	Position unfunded by Dept. Head	No Change to Tentative
A.1410.1802	Q1 2020	County Clerk	Mail PT	\$13,957	Funded	Defunded by Finace Committee
A.1620.1012	Q2 2020	DPW	Cleaner	\$29,180	Position unfunded by Dept. Head	No Change to Tentative
A.1620.1021	Q3 2020	DPW	B&G Laborer	\$34,406	Position unfunded by Dept. Head	No Change to Tentative
A.1680.1006	Q1 2020	IT	Computer Prog Analyst	\$68,789	Funded	Defunded by Finace Committee
A.1680.1021	Q3 2020	IT	Computer Support Spec	\$19,022	Not Funded	No Change to Tentative
A.3020.1011	Q1 2020	Sheriff	Dispatcher	\$33,308	Funded	No Change to Tentative
A.3110.1008	2019	Sheriff	Deputy Sheriff	\$41,940	Not Funded	Funded 1/2 Yr
A.3110.1009	Q3 2020	Sheriff	Deputy Sheriff	\$41,940	Funded	Funded 1/2 Yr
A.3110.1035	Q3 2020	Sheriff	Civil Clerk	\$33,308	Funded	No Change to Tentative
A.3150.1013	Q3 2020	Sheriff	Corrections/Court Sec	\$36,295	Not Funded	Funded
A.3150.1043	Q4 2020	Sheriff	Corrections/Court Sec	\$36,295	Not Funded	Funded
A.4010.1124	Q1 2020	Health	PH Sanitarian	\$52,681	Funded	No Change to Tentative
A.4010.1271	Q3 2020	Health	PH Tech	\$44,116	Not Funded	No Change to Tentative
A.4010.1534	NEW & FUNDED	Health	PH Nurse	\$52,681	Funded	No Change to Tentative
A.4252.1008	Created in 2020 never filled	MH	Recovery Peer Advocate	\$34,409	Funded	Defunded by Finace Committee
A.4252.1017	Q2 2020	MH	Credentialed Chem Dep	\$44,469	Funded	No Change to Tentative
A.4310.1003	Q2 2020	MH	Dep Director	\$67,394	Funded	No Change to Tentative
A.4310.1034	Q3 2020	MH	Admin I	\$32,006	Not Funded	No Change to Tentative
A.4321.1017	2019	MH	Staff Soc Worker	\$55,839	Funded	No Change to Tentative
A.4324.1003	Q1 2020	MH	CCSI/SPOA Coord	\$52,681	Funded	Defunded by Finace Committee
A.5630.1010	Q3 2020	Transportation	Auto Mechanic	\$39,961	Funded as One Mech Position	No Change to Tentative
A.5630.1013	Q3 2020	Transportation	Mech Helper	\$0	Not Funded	No Change to Tentative
A.6010.1007	Q1 2020	DSS	Caseworker	\$44,469	Not Funded	No Change to Tentative
A.6010.1321	Q1 2020	DSS	Admin I	\$32,006	Not Funded	No Change to Tentative
A.6010.1329	Q1 2020	DSS	Admin II	\$34,409	Not Funded	No Change to Tentative
A.6010.1387	2019	DSS	Support Investigator	\$36,271	Not Funded	No Change to Tentative
A.6010.1434	Q1 2020	DSS	Caseworker Asst	\$32,006	Not Funded	No Change to Tentative
A.6010.1457	Q1 2020	DSS	Admin II	\$34,409	Not Funded	No Change to Tentative
A.6010.1808	Q1 2020	DSS	Caseworker PT	\$22,235	Not Funded	No Change to Tentative
A.6772.1021	Q2 2020	OFA	Aging Svs Aide	\$30,960	Position unfunded by Dept. Head	No Change to Tentative
A.6772.1023	Q1 2020	OFA	Personal Care Aide	\$32,006	Position unfunded by Dept. Head	Funded by Finance Committee
A.6772.1804	Q1 2020	OFA	Aging Svs Spec II PT	\$20,819	Position unfunded by Dept. Head	No Change to Tentative
A.7520.1005	Q4 2020	OSF	Custodian	\$35,472	Funded	Defunded by Finace Committee
A.8020.1008	Q3 2020	OCA	Planner	\$44,469	Position unfunded by Dept. Head	No Change to Tentative
A.8020.1012	Q4 2020	OCA	GIS Specialist	\$68,147	Funded	Defunded by Finace Committee
A.8020.1015	2019	OCA	Ag Spec	\$52,928	Position unfunded by Dept. Head	No Change to Tentative

Finance Recommendation Maintains “10%” Fund Balance Reserve

<u>General Fund Balance Analysis</u>	
Fund Balance as of 1/1/2020	\$18,259,925
2020 Anticipated Deficit	\$10,718,242
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2020 Appropriated FB	\$2,700,000
2020 Appropriated Reserve	\$35,000
	=
Remainign Deficit	\$7,983,242
Estimated Fund Balance Remaining	\$10,276,683
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Appropriated Fund Balance for 2021	\$1,200,000
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<u>Est Fund Balance as of 12/31/2020</u>	<u>\$9,076,683</u>
Percentage of 2020 Appropriations	9.96%
Percentage of 2021 Appropriations	11.28%

- ▶ Finance Committee recommends appropriating \$1.2M in General Fund Balance to lower the property tax levy increase for 2021
- ▶ Keeps the General Fund Balance in-line with County’s fiduciary reservice policy
- ▶ Allows the county to meet its 2021 expense obligations without borrowing to cover its bills

Finance Committee Recommends A Conservative Approach to Revenues

Revenue Comparison					
	<u>2021 Finance</u>	<u>2021 Tentative</u>	<u>2021 DH</u>	<u>2020 Revised</u>	<u>2019 Actual</u>
Property Tax	\$23,059,920	\$25,781,732	\$29,674,628	\$22,606,005	\$21,933,163
Sales Tax	\$15,650,000	\$15,400,000	\$15,400,000	\$16,000,000	\$16,009,403
Local	\$7,371,152	\$7,387,152	\$3,494,256	\$9,962,879	\$10,626,319
Inter-Governmental	\$10,198,931	\$10,839,715	\$12,385,759	\$11,750,224	\$3,420,534
State	\$10,229,341	\$10,200,152	\$20,567,498	\$18,111,442	\$7,651,715
Federal	\$11,357,218	\$11,380,772	\$11,380,772	\$11,993,418	\$5,288,033
Interfund Transfers	\$1,406,068	\$1,406,068	\$1,406,068	\$1,821,347	\$751,511

- ▶ Finance Committee recommends a sales tax estimate of \$15.65M, \$250,000 more than the Tentative but not as high as 2019
- ▶ Finance Committee recommends taking a conservative approach to NYS Revenues – accepting the Tentative Budget’s 20% cut in most state revenue lines
- ▶ Finance accepts the approach of the Tentative Budget to recognize all anticipated federal revenues
- ▶ Finance Committee recognizes that state funding may be restored for 2020 or increased in 2021 and is prepared to address revenue increases should they occur

Finance Committee Drove Additional Appropriation Cuts with New Budget Process

<u>Department</u>	<u>REVISED 2020</u>	<u>2021 Dept Request</u>	<u>2021 Tentative</u>	<u>2021 Tent Minus One-Times</u>	<u>% of Total</u>	<u>Amount to Cut</u>
Clerk/Auditor	\$1,430,413	\$1,438,131	\$1,428,131	\$1,428,131	1.71%	\$46,302
County Attorney	\$138,356	\$138,682	\$138,682	\$138,682	0.17%	\$4,496
County Clerk	\$751,757	\$786,123	\$747,628	\$747,628	0.89%	\$24,239
DA	\$561,563	\$680,511	\$494,816	\$494,816	0.59%	\$16,042
DPW	\$16,329,429	\$19,679,917	\$9,173,569	\$9,173,569	10.97%	\$297,417
DSS	\$17,584,182	\$18,109,647	\$17,820,718	\$17,820,718	21.32%	\$577,767
Elections	\$592,016	\$499,063	\$425,904	\$425,904	0.51%	\$13,808
Health	\$2,987,522	\$3,060,289	\$2,716,623	\$2,716,623	3.25%	\$88,076
Historian	\$5,100	\$5,215	\$5,215	\$5,215	0.01%	\$169
ILS	\$897,711	\$1,057,414	\$1,017,515	\$1,017,515	1.22%	\$32,989
ITS	\$1,206,716	\$1,071,670	\$1,038,734	\$1,038,734	1.24%	\$33,677
Mental Health	\$4,049,801	\$3,935,310	\$3,606,886	\$3,606,886	4.31%	\$116,939
OCA/Planning	\$16,718,072	\$16,656,206	\$14,708,201	\$14,708,201	17.59%	\$476,856
OES	\$1,090,656	\$1,111,601	\$1,068,151	\$1,068,151	1.28%	\$34,631
OFA	\$1,589,595	\$1,647,898	\$1,412,698	\$1,412,698	1.69%	\$45,801
OSF	\$219,917	\$235,912	\$214,812	\$214,812	0.26%	\$6,964
Personnel	\$193,267	\$199,193	\$199,193	\$199,193	0.24%	\$6,458
Probation/Stop DWI	\$862,065	\$901,898	\$899,068	\$899,068	1.08%	\$29,149
RPTO	\$422,436	\$458,699	\$412,267	\$412,267	0.49%	\$13,366
Sheriff	\$7,645,275	\$7,281,496	\$7,552,944	\$7,552,944	9.04%	\$244,875
Transportation	\$1,816,684	\$1,122,945	\$1,118,768	\$1,118,768	1.34%	\$36,272
Treasurer	\$17,396,246	\$17,877,229	\$17,131,250	\$17,131,250	20.49%	\$555,414
Veterans	\$64,952	\$55,920	\$61,520	\$61,520	0.07%	\$1,995
Youth	\$225,390	\$202,298	\$202,298	\$202,298	0.24%	\$6,559
Grand Total	\$94,779,122	\$98,213,267	\$83,595,591	\$83,595,591	100%	\$2,710,261

- ▶ At the October Regular Meeting, the Board directed the Finance Committee to develop a budget under the tax cap
- ▶ To get under the cap, the Tentative Budget needed to be cut by \$2.7M
- ▶ Finance Committee allocated those cuts to by the size of each department's budget
- ▶ Each Department Head presented cuts to reach their individual goal
- ▶ Finance Committee analyzed each department's proposed cuts and accepted/modified them when appropriate

Finance Recommendations Set the Stage for Rapid Fiscal Recovery

<u>Dept</u>	<u>Allocation %</u>	<u>Contingency Allocation</u>
Clerk/Auditor	1.72%	\$8,584
County Attorney	0.17%	\$834
County Clerk	0.90%	\$4,494
DA	0.59%	\$2,974
DPW	11.03%	\$55,141
DSS	21.42%	\$107,117
Elections	0.51%	\$2,560
Health	3.27%	\$16,329
Historian	0.01%	\$31
ILS	1.22%	\$6,116
ITS	1.25%	\$6,244
Mental Health	4.34%	\$21,680
OCA/Planning	17.68%	\$88,408
OES	1.28%	\$6,420
OFA	1.70%	\$8,491
OSF	0.26%	\$1,291
Personnel	0.24%	\$1,197
Probation/Stop DWI	1.08%	\$5,404
RPTO	0.00%	\$0
Sheriff	9.08%	\$45,399
Transportation	1.34%	\$6,725
Treasurer	20.59%	\$102,973
Veterans	0.07%	\$370
Youth	0.24%	\$1,216
	100.00%	\$500,000

- ▶ Finance Committee recommends taking a prudent approach to spending and wait for next year's NYS Budget before committing funds
- ▶ The budget cuts required to reduce the increase in the levy and preserve the county workforce will likely result in service reductions
- ▶ This budget mandates Department Heads develop new ways to provide existing service levels with lower funding levels
- ▶ To incentivize Department Heads, Finance Committee recommends a \$500,000 increase in Contingency
- ▶ This will allow flexibility in the county's financial position by appropriating funds but not earmarking them for any one budget line
- ▶ Finance Committee recommends that that the \$500,000 in added Contingency be allocated according to the chart to the left

Finance Committee Recommends A Budget That is Cautious

- ▶ The latest update from NYS proposes \$8B cuts to “Aid to Localities” through FY 2024/2025
- ▶ Finance Committee recommends lower state revenues to prepare for this
- ▶ Finance Committee is prepared to increase spending if state revenues are restored
- ▶ Finance Committee increased Contingency in case additional funds are required to service our residents

(millions of dollars)

	FY 2021 Updated	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected
EXECUTIVE BUDGET (FEB. 2020) SURPLUS/(GAP)	0	(1,939)	(3,313)	(3,266)
Receipts (includes Lottery Aid)	(14,308)	(16,151)	(15,765)	(15,505)
Dedicated Tax Receipts (DHBTF)	(208)	(56)	(49)	(51)
UPDATED BUDGET SURPLUS/(GAP)	(14,516)	(18,146)	(19,127)	(18,822)
Changes to Exec. Proposals Adopted in Enacted Budget:	782	911	737	618
School Aid - Offset by Federal Funds	1,169	1,791	1,986	2,278
Medicaid	(100)	(778)	(1,160)	(1,543)
Legislative Adds	(180)	(10)	(10)	(10)
Legislative Rejection of Executive Proposals	(107)	(92)	(79)	(107)
Budget Control Actions:	10,120	8,904	9,100	9,407
Budget Balance Reductions (Aid to Localities)	8,180	8,010	8,010	8,010
Cash Management Withholds (Apr-Jul)	1,714	0	0	0
Financial Plan Reconciliation	(1,714)	0	0	0
<i>School Aid</i>	<i>tbd</i>	<i>tbd</i>	<i>tbd</i>	<i>tbd</i>
<i>Medicaid/Health</i>	<i>tbd</i>	<i>tbd</i>	<i>tbd</i>	<i>tbd</i>
<i>Higher Education</i>	<i>tbd</i>	<i>tbd</i>	<i>tbd</i>	<i>tbd</i>
<i>Social Services</i>	<i>tbd</i>	<i>tbd</i>	<i>tbd</i>	<i>tbd</i>
<i>Mental Hygiene</i>	<i>tbd</i>	<i>tbd</i>	<i>tbd</i>	<i>tbd</i>
<i>Transportation</i>	<i>tbd</i>	<i>tbd</i>	<i>tbd</i>	<i>tbd</i>
<i>Other</i>	<i>tbd</i>	<i>tbd</i>	<i>tbd</i>	<i>tbd</i>
Agency Operations Budget Balance Reductions	1,647	716	967	1,300
Cash Management Withholds (Apr-Jul)	230	0	0	0
Financial Plan Reconciliation	(230)	0	0	0
Debt Service/Other Revisions	293	178	123	97
Resource Changes:	4,285	517	(19)	2
Federal Medicaid Share Increase (eFMAP)	2,238	0	0	0
Prior Year Balances	553	550	0	0
Fund Eligible Expenses from CRF	869	0	0	0
Refunded Prior-Year COVID-19 Expenses	132	0	0	0
Other Resources	493	(33)	(19)	2
New Costs:	(671)	(544)	(540)	(557)
Health Care: Enrollment Increases/Other	(671)	(532)	(527)	(544)
Other Costs	0	(12)	(13)	(13)
FIRST QUARTERLY UPDATE SURPLUS/(GAP)	0	(8,358)	(9,849)	(9,352)

Finance Committee Used A New Process to Reach the Goals of the Board

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Understanding the 2021 Budget Process:

- ▶ Tentative Budget determined the cost to provide “Current Services” and the revenues that come from that level of spending
- ▶ With the Board’s direction, the Finance Committee determined the amount necessary in cuts and allocated those cuts by the size of each department
- ▶ Department Heads met those cut goals by proposing the **least hurtful** adjustments – **Department Heads deserve much credit for their efforts, especially in saving jobs**
- ▶ Finance Committee analyzed the proposals from departments, reviewed revenues & discussed fund balance utilization
- ▶ Ultimately, the process yielded a levy under the cap, with no layoffs, and enough fund balance to cover necessary cash flows
- ▶ Additional process changes may be necessary to guide county’s fiscal decisions in 2021

ANY
QUESTIONS
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