## **Passport Fees and Information**

# THE DEPARTMENT OF STATE DOES NOT ACCEPT CREDIT OR DEBIT CARDS MUST have Check or Money Order made payable to:

#### **DEPARTMENT OF STATE**

Adult: = Age 16 and over

Passport Book - \$ 130.00

Passport Card - \$ 30.00

Child: = Age 15 and under

Passport Book - \$ 100.00

Passport Card - \$ 15.00

#### YOU WILL NEED:

Birth Certificate with parents' names listed and a raised seal; or Naturalization or Proof of Citizenship

Photo Identification ie: Driver's License

**Check or Money Order** 

Photo – (County Clerk will do) – NO GLASSES

MUST HAVE SEPARATE CHECK OR MONEY ORDER FOR EACH APPLICANT

Cash, Check, Money Order, or Credit/Debit card (checks made payable to :

SCHOHARIE COUNTY CLERK

Processing Fee: \$ 35.00 Photo: \$ 10.00

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\$ 45.00

IF USING A CREDIT OR DEBIT CARD, YOU WIL BE CHARGED AN EXTRA SITE FEE OF MIN \$2.50 OR 3.5%

**Routine Applications** \*\* approx. 6 - 8 weeks to process (check for updates)

**Expedite Services - \*\* approx.. 2 - 3 weeks to process** (check for updates)

Expedite Fee - \$ 60.00 (OPTIONAL) fee of - 21.36 for 1 - 2 day delivery

back to you. \$ 81.36 plus \$130 (passport book) = **\$ 211.36** 

Without optional fee : \$130.00 + \$60 = \$190.00

• PLEASE USE BLACK INK

- Do not use white-out or scribble, put 1 line through mistakes and neatly write below or above it.
- Don't sign your application until we tell you
  - Visit travel.state.gov for more information ~

#### PASSPORT BOOK OR CARD RENEWALS

# THE DEPARTMENT OF STATE DOES NOT ACCEPT CREDIT OR DEBIT CARDS! PERSONAL CHECKS OR MONEY ORDERS ONLY

### You will renew your passport yourself if:

Your passport is due to expire OR if it has expired and it has been less than 15 years since issue date. In other words, you have a 5 year window after the expiration date to renew yourself, saving you the \$35 processing fee.

### **Dept. of State**:

Adult Book - \$ 130 Adult Card - \$30

Child Book - \$ 100 Child Card - \$ 15

Children are 15 and under and must use DS-11 to renew until they are 16 years of age

\*\* Routine Service is approx. 6 - 8 weeks to process (check for updates)

\*\* for Expedited services add \$60.00 - 2 - 3 weeks to process (check for updates)

\*\* Optional fee of \$21.36 for - 1 - 2 day delivery back to you.

## You will need the following to renew:

<u>Complete the DS-82, Renewal Application</u> in black ink. No scribbling, no-white-out. If you make a mistake, put one line thru it and write above or below it. Don't forget to sign and date your application.

Attach a new photo - the Clerk's Office can take your picture for \$10.00 NO GLASSES

<u>Include your previous passport book or card</u>. They will deactivate it and return it to you under separate cover from the new passport book/card.

<u>Include a check or money order</u> for the appropriate fee <u>payable to: Dept. of State</u>

There must be a separate check or money order for <u>each</u> applicant.

<u>It is recommended you mail it to the National Passport Processing Service</u> using traceable mail due to the sensitivity of the documents. See the address on page 2 of the renewal application.

Go to <u>travel.state.gov</u> for more info or to track your passport after about 1 month.

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