

Subdivision Maps

Require the following:

- 1). Approval with stamp/signature of Town or Village Planning Board
- 2). A stamp from Real Property Tax Office - to verify location and SBL number
- 3). A stamp from Treasurers Office - to verify taxes collected are paid
- 4). File at the County Clerk' Office within 62 days from Planning Board approval
1 Mylar Map required, an additional paper map is appreciated. We'll time stamp your additional maps.
Fee \$10 payable to Schoharie County Clerk.

**** New Deeds must be filed whenever there is a change of ownership, as soon as possible.**

***** Additional stamps are required within the date indicated to verify current taxes have been paid to the Collector:**

January 1 to May 31	Town Tax Collector
January 1 to December 31	Village Tax Collector - Cobleskill only (if applicable)
June 1 to August 31	Village Tax Collector - all Villages (if applicable)
September 1 to October 31	School Tax Collector

- Note : If subdivision is 5 acres or more with less than 5 acres each, Schoharie County Health Dept. needs to approve.

LotLine or Boundary Line Maps

Will be considered the same as a Subdivision and will require the following:

- 1). Approval with stamp/signature of Town or Village Planning Board
- 2). A stamp from Real Property Tax Office - to verify location and SBL number
- 3). A stamp from Treasurers Office - to verify taxes collected are paid
- 4). File at the County Clerk' Office within 62 days from Planning Board approval
1 Paper Map or Mylar, an additional paper map is appreciated. We'll time stamp your additional maps.
Fee \$10 payable to Schoharie County Clerk.

**** New Deeds must be filed whenever there is a change of ownership, as soon as possible.**

***** Additional stamps are required within the date indicated to verify current taxes have been paid to the Collector:**

January 1 to May 31	Town Tax Collector
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Survey Maps

- 1). Regular survey maps of parcels do not require any stamps and can be filed.
- 2). Paper maps are allowed. We'll time stamp your additional maps.
- 3). Fee \$10 payable to Schoharie County Clerk.