



SCHOHARIE COUNTY DEPARTMENT OF HEALTH

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DR. AMY GILDEMEISTER, PH.D.
PUBLIC HEALTH DIRECTOR

Dear Sewage System Permit Applicant:

In order to process an application for a sewage system within Schoharie County you are **required** to submit **two copies** of stamped and signed plans prepared by a New York State (NYS) Licensed Professional Engineer or Registered Architect to the Schoharie County Department of Health for review and approval. Once the plans have been approved, a *Permit to Construct a Sewage Treatment System* will be issued and the system may be installed. Once the system is installed and prior to being buried, a final inspection is required to be completed by your engineer to ensure that the system was installed to the planned specifications.

The Schoharie County Department of Health has provided the following attachments to make your septic system permit application process as easy as possible:

- **Application for a Permit to Construct Sewage Treatment System for Residential Use**
This application, associated materials and fee are required to be submitted to this office pursuant to Article 3 of the Schoharie County Sanitary Code.
- **Percolation Test Data (DOH-1327)**
Your designated contractor is responsible for preparing the required soil percolation test holes, pre-soaking the holes prior to the soil percolation test date, and performing the percolation test as per NYS procedure listed on form DOH-1327.
- **Additional Information for the Preparation of Soil Percolation Test Holes**
This document will provide you and your contractor with a more thorough set of instructions and measurements for preparing your percolation test holes.
- **Engineer Requirement Under New York State Education Law**
- **Engineer List**
- **Contractor List**

Additionally, if your property is located in the designated New York City (NYC) Watershed Area, the NYC Department of Environmental Protection (DEP) must witness the soil tests and both departments must review the sewage system plans. Most of the Town of Conesville, the southern part of the Town of Gilboa, and the southern area of the Town of Jefferson are considered part of the NYC Watershed Area.

Obtain the **NYC DEP Request for Pre-Application Conference form** and **NYC DEP Application for Review and Approval of Subsurface Sewage Treatment Systems** form from the NYC DEP, Post Office Box 358, Grahamsville, New York 12740; telephone (845) 985-2275, FAX (845) 985-7516. There are specific requirements that apply to soil percolation tests performed in the watershed area that are outlined in the enclosed **Additional Information for the Preparation of Soil Percolation Test Holes**. After receipt of application, your engineer or architect must schedule a mutually convenient time with a representative of NYC DEP to witness the soil percolation tests.

If you have any questions feel free to contact this office at (518) 295-8382, Monday through Friday, 8:30 a.m. to 4:30 p.m.

Yours sincerely,

Dr. Amy Gildemeister
Public Health Director

Enclosures