

Temporary Pistol License Amendment Process

Please submit the following documents in order to successfully amend your pistol license:

- **Original** copy of receipt from gun dealer
- Completed and signed amendment form
**Please make sure to indicate physical & mailing address change, if applicable. Please provide proof of address change*
- A copy of your driver's license
- Completed and signed dual registration/dual registration removal form if you are giving another person (*spouse, domestic partner*residing at same address*, parent/child, parent/step-child*) permission to add or remove a gun to/from their pistol license.
Disregard if not applicable
- Proof of Recertification. ***If applicable: If you submitted the paper recertification form prior to the January 31, 2018 deadline and have not received confirmation, please indicate you have completed the recertification on the attached Affidavit. The Affidavit must be notarized. Disregard the Affidavit if it does not apply. A printed copy of the recertification summary or recertification confirmation is acceptable. If I have already documented this information, please disregard this note.*
- Copy of your pistol license. You will be required to turn in your old permit once the amendment is completed. *Be sure to supply us with your current mailing address.*
- \$3 personal check or money order payable to: **Schoharie County Sheriff**

Please submit these documents to the Schoharie County Sheriff's Office, 157 Steadman Way, Howes Cave, NY 12092 Attn: Pistol Clerk. If you wish to mail your packet, please send it to:

Schoharie County Sheriff's office

P.O. Box 159, Howes Cave, NY 12092

If you have questions, please call 518-295-2202. Please include your phone number so that we can notify you when the amendment is complete. You will be required to pick up the new permit in person. At the time of pick up, you must surrender your old license or your newly amended license and/or purchase coupon will not be issued to you.