

NOTICE

A vacancy exists in the
Schoharie County Office of Real Property Tax Services
in the position of

G.I.S. TECHNICIAN

2022 Starting Salary: \$40,760 (CSEA grade 13)

Incumbent maintains, updates and utilizes the Geographic Information Systems (GIS) and E-911 Databases for Schoharie County. This position involves assisting in the maintenance, operation and development of in-house cartographic and related artwork using the Geographic Information Systems, desktop publishing, and related software, and the performance of non-computer mapping functions. This position requires the application of technical and artistic skills in the design, layout and production of maps, publication and graphics. Incumbent gathers and interprets data related to street addresses and phone numbers and matches them to mapping points for the County GIS Database. This position involves field work to calculate address points for E-911. General supervision is received from a higher-level administrative position. Does related work as required.

This will be a *provisional* appointment; *permanent* appointment will be contingent upon successful completion of a Civil Service examination and becoming reachable on the resulting eligible list.

Candidates interested in being considered for this position must submit an employment application to the Schoharie County Department of Personnel & Civil Service, 284 Main Street, PO Box 675, Schoharie, NY 12157, (e-mail: civilservice@co.schoharie.ny.us) by the close of business on **THURSDAY, JANUARY 27, 2022**

Applications may be obtained in the Personnel Office or online at:
www.schohariecounty-ny.gov

MINIMUM QUALIFICATIONS:

- (A) Graduation from a regionally accredited or New York State registered college with an associate degree in: Engineering Technology, Drafting, Geographic Information Systems, Geography or a closely related natural science field; **and** one (1) year of experience in area of degree, which must have included working with GIS; **OR**
- (B) Successful completion of a GIS Certificate Program from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant GIS Certificates; **and** one (1) experience as outlined in (A); **OR**
- (C) Graduation from high school or possession of a high school equivalency diploma; **and** possession of a GIS Professional Certification (GISP) from the GIS Certification Institute; **and** one (1) year of experience as outlined in (A); **OR**
- (D) Graduation from high school or possession of a high school equivalency diploma; **and** three (3) years of experience as outlined in (A).