

Standard Letter of Authorization

From:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

RE: SBL # \_\_\_\_\_

Property address: \_\_\_\_\_  
\_\_\_\_\_

Dear

Town Board:

Town Planning Board:

Town Zoning Board of Appeals:

Other: \_\_\_\_\_

Please be advised that \_\_\_\_\_ has my authorization to  
(Name of Presenter)

represent \_\_\_\_\_ on all matters  
(Name of Property Owner or authorized Company representative)

pertaining the above referenced SBL # on the

Site Plan Review

Zoning Amendment

Lot Line Adjustment

Zoning Variance

Subdivision

Other: \_\_\_\_\_

*Please specify*

**unless listed below:** *(If more space is needed please indicate on back of page.)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sincerely,

Sworn before me this \_\_\_\_\_ day  
of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
*(Please Sign)*

\_\_\_\_\_  
*Notary Public*

\_\_\_\_\_  
*(Please Print)*