

TOWN OF COBLESKILL

PO Box 327 - 378 Mineral Springs Road, Cobleskill, NY 12043
 (518) 234-1719 ~ townclerk@townofcobleskill.org ~ www.schohariecounty-ny.gov

Applicant SITE PLAN CHECKLIST

The purpose of this checklist is to aid an applicant in understanding what information is required in the Town of Cobleskill zoning regulations, for the Planning Board review of a submitted site plan application. Please keep in mind that additional requirements, conditions and/or restrictions may be reasonably requested by the Planning Board.

Please refer to Appendix B Site Development Plans found in the Zoning Regulations.

Tax Map # or also referred to as SBL # (find on the Town & County tax bill or click on link to search).
Zone (find on map on the website by clicking on zone link or contact the Town Zoning Officer 518-234-4661).

Site Plan requirements to be shown on map or provided in written or other form:

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| <input type="checkbox"/> Location Map – at a scale of not less than thirty (30) feet to the inch. | <input type="checkbox"/> Tax Map/SBL#: _____ |
| <input type="checkbox"/> Name and Address of Owner | <input type="checkbox"/> Name and Address of Preparer |
| <input type="checkbox"/> Title of Development | <input type="checkbox"/> Date |
| <input type="checkbox"/> North Arrow | <input type="checkbox"/> Required Fee Submission |
| <input type="checkbox"/> Names of Adjacent Property Owners | <input type="checkbox"/> Zoning and Property Boundaries – plotted to scale. |
| <input type="checkbox"/> Zoning District(s) | <input type="checkbox"/> Existing and Proposed Buildings |
| <input type="checkbox"/> Deed Restrictions | <input type="checkbox"/> Existing and Proposed Street Access |
| <input type="checkbox"/> Loading and Parking On/Off Street Areas with access and egress drives thereto. | <input type="checkbox"/> Water, Sewage and Utility Lines |
| <input type="checkbox"/> Outdoor Lighting – Location and specifications. | <input type="checkbox"/> Proposed Screening and Landscaping – Vegetative cover, fences and location of all trees over 12” diameter. |
| <input type="checkbox"/> Drainage System | <input type="checkbox"/> Uses Not Requiring a Structure |
| <input type="checkbox"/> Topography | <input type="checkbox"/> R.O.W. Easements and Covenants |
| <input type="checkbox"/> Setback Lines for Existing Zones | <input type="checkbox"/> Color Photographs Showing 4 Sides |
| <input type="checkbox"/> Hours of Operation | <input type="checkbox"/> Dumpster Location |
| <input type="checkbox"/> Site Development Stages | <input type="checkbox"/> Letter of Authorization |
| <input type="checkbox"/> Existing and Proposed Public and Community Areas | |
| <input type="checkbox"/> SPEDES Permit (Stormwater Phase II Construction Permit) | |
| <input type="checkbox"/> Location of Significant Physical Features such as springs, sinkholes and rock outcrops. | |
| <input type="checkbox"/> Existing Facilities (Culverts and drains) - Location, design and materials for existing or proposed. | |
| <input type="checkbox"/> Existing watercourses, flood-prone areas as described by FEMA mapping and regulated wetlands. | |
| <input type="checkbox"/> Grading and drainage plan showing existing and proposed contours at an appropriate interval to be specified by the Planning Board and referred to US Geological Survey datum elevations. | |
| <input type="checkbox"/> Location of significant or man-made features of historical or cultural interest existing on the site. | |
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| _____ Structures drawn to scale on site and within 100' of the lot line. |
| _____ Existing and Proposed Signage - Location, size and materials. |
| _____ Location, proposed. use and dimensions (incl. height) of all structures. |
| _____ Provisions for pedestrian access and sidewalks. |
| _____ Location, design and materials of energy distribution facilities, including electrical, gas and solar. |
| _____ Location of fire hydrants. |
| _____ Sketches of proposed street furniture. |

**SITE PLAN MAP MUST BE SUBMITTED AT A
SCALE OF NOT LESS THAN
THIRTY (30) FEET TO THE INCH.**