

TOWN OF COBLESKILL – PLANNING BOARD

SITE PLAN CHECKLIST

Check for Amended Site Plan

Zone: _____

Tax Map#: _____

Applicant Name and Address: _____

Location and Title of Project: _____

Sketch Plan Meeting Date: _____

Final Submission:

Date Received: _____

Date of Meeting: _____

\$_____ Fee Received on (date): _____

(\$125.00-Site Plan Fee \$50.00 – Amended Site Plan Fee)

Name and Address of Plan Preparer: _____

Plan Requirements (check off when completed or N/A if applicable):

- | | |
|---|--|
| <input type="checkbox"/> Location Map | <input type="checkbox"/> Existing and Proposed Signage |
| <input type="checkbox"/> Name and Address of Owner | <input type="checkbox"/> Name and Address of Preparer |
| <input type="checkbox"/> Title of Development | <input type="checkbox"/> Date |
| <input type="checkbox"/> North Arrow | <input type="checkbox"/> Required Fee Submission |
| <input type="checkbox"/> Names of Adjacent Property Owners | <input type="checkbox"/> Zoning and Property Boundaries |
| <input type="checkbox"/> Zoning District(s) | <input type="checkbox"/> Existing and Proposed Buildings |
| <input type="checkbox"/> Deed Restrictions | <input type="checkbox"/> Existing and Proposed Street Access |
| <input type="checkbox"/> Loading and Parking On/Off Street Areas | <input type="checkbox"/> Water, Sewage and Utility Lines |
| <input type="checkbox"/> Outdoor Lighting | <input type="checkbox"/> Proposed Screening and Landscaping |
| <input type="checkbox"/> Drainage System | <input type="checkbox"/> Uses not requiring a Structure |
| <input type="checkbox"/> Topography | <input type="checkbox"/> R.O.W. Easements and Covenants |
| <input type="checkbox"/> Setback Lines for Existing Zones | <input type="checkbox"/> Color Photographs showing 4 Sides |
| <input type="checkbox"/> Hours of Operation | <input type="checkbox"/> Dumpster Location |
| <input type="checkbox"/> Site Development Stages | <input type="checkbox"/> Existing Facilities (culverts and drains) |
| <input type="checkbox"/> Existing and Proposed Public and Community Areas | |
| <input type="checkbox"/> SPEDES Permit (Stormwater Phase II Construction Permit) | |
| <input type="checkbox"/> Location of Significant Physical Features such as springs, sinkholes and rock outcrops | |

Additional Requirements, Conditions and/or Restrictions:

**Planning Board shall take action within 45 days of submission of the Final Plat
or The Plan will be Deemed Approved.**

Action of Planning Board: Date: _____ [] Approved [] Denied