

**APPLICATION FOR REVIEW AND APPROVAL OF SITE PLAN PROPOSAL**  
**\_\_\_\_\_ Check here for Amendment**

Tax Map (SBL) #: \_\_\_\_\_ Zone: \_\_\_\_\_  
Name or Identifying Title of Site Plan: \_\_\_\_\_  
Owner of Property for which site plan is being submitted:  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone/Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
Presenter: (Letter of Authorization if not owner): \_\_\_\_\_  
Name of Engineer or Site Designer: \_\_\_\_\_  
Location of Site Plan: \_\_\_\_\_  
Generally describe any easements: (Please attach copy of deed.) \_\_\_\_\_

Is this property in the water/sewer district? \_\_\_\_\_ No \_\_\_\_\_ Yes  
Is this property in an Agricultural District? \_\_\_\_\_ No \_\_\_\_\_ Yes District # \_\_\_\_\_

Write names and addresses of adjoining landowners on back of this application.  
Give a general description of the nature of intended use of the property:

\_\_\_\_\_  
\_\_\_\_\_

*Please submit one (1) set of color photos showing four (4) sides of proposed project.*

**The undersigned hereby requests approval by the Planning Board of the above identified site plan. I hereby acknowledge that I or my authorized agent have read this application in full and followed procedures of Appendix B of the Zoning Law.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
*\*\*\* In the event of future changes to this site plan, additional approvals may be needed. \*\*\**

**\$125.00 Fee is due with submission of the application, payable to Town of Cobleskill. (If an Amended Site Plan - \$50.00 Fee is due with submission)**

**Five (5) copies of the site plan must be submitted to the Town Clerk at the above address, fifteen (15) days prior to the regularly schedule Planning Board meeting. The board meets on the 4<sup>th</sup> Monday of each month @ 7pm in the Village of Cobleskill building located at 378 Mineral Springs Road.**

**Application will expire within one (1) year from the date of its submission unless a written extension, mutually agreed upon by the owner and the board, is submitted.**

**Any major alteration to a plan that the applicant makes after the date of submission to the scheduled meeting shall postpone Planning Board review and approval until the next meeting.**

**NYS law requires that your Preliminary Site Plan, which is a detailed scale drawing of your project, must be prepared by an architect, a professional engineer, a land surveyor or a landscape architect unless your project is one of the following:**

- **A farm building to be used solely for agricultural purpose, no retail sales, or;**
- **A residential building of 1,500 square feet or less, or;**
- **An alteration to an existing structure that will cost ten thousand dollars (\$10,000) or less and will not affect structural safety or public .**