

**TOWN OF CONESVILLE
TOWN BOARD MEETING
MINUTES
Conesville Town Hall
July 11, 2022, 7:00 PM**

Roll Call:

a. Council Persons: Bill Federice - Present, Carl Fancher - Present, Laurel Mattice - Present, Robert Proudman - Present, Kelly Smith - Present

b. Officials: Carrie Sutton - Present, Richard Irwin - Absent, Marie Stuber - Absent, Diane Williams - Absent, William Amend - Present

2. Pledge of Allegiance

3. Privilege of the Floor - NA

4. Minutes: Review and Approval of June 13, 2022 minutes. Councilman Smith made a motion to accept the minutes, seconded by Councilman Fancher. Motion Carried.

5. Assessor's Report

a. Marie Stuber – Assessor reported that the assessment rolls were finalized and delivered to the Town Clerk on July 1st. The reevaluation for 2023 has started with sales reviews and she has been meeting with others on the reevaluation team. Councilwoman Mattice made a motion to accept the assessor's report seconded by Councilman Proudman. Motion carried.

6. Code Enforcement Officer's Report

a. Richard Irwin – Building inspector issued 1 building permit, 2 certificates of occupancy, 1 certificate of compliance, renewed 5 permits, conducted 2 property searches, 3 final inspections, 7 site visits, 6 no permit visits, and one follow-up, driving a total of 120 miles for the month. Councilman Smith made a motion to accept the Code Enforcement Officer's report. This was seconded by Councilman Fancher. Motion Carried.

7. Town Clerk's Report

a. Carrie Sutton- The town clerk reported 2 newly licensed dogs, 2 renewals, 1 sewer district payment, and 2 death certificates requests fulfilled for the month.

Councilwoman Mattice made a motion to accept the Clerk's report, seconded by Councilman Smith. Motion carried.

8. Town Tax Collector's Report

- a. Diane Williams** - NA

9. Sewer District Operator's Report

- a. Travis Castle** – Sewer district operator reported an average daily flow rate of 3,281 gallons for the month of June, the purchase of a 5-gallon gas can for use at the plant, and provided an update on the pump repair. A motion to accept the Sewer District Operators Report was made by Councilman Proudman and seconded by Councilman Fancher. Motion Carried.

10. Historian's Report

- a. Kim Young** - NA

11. Highway Superintendent's Report

- a. William Amend** – Highway department has continued with ditching along South Mountain Rd. The pavement roller is repaired as is the boom mower which was not working for several days. It is possible that the boom mower will need to be replaced in the near future, but is currently working. There was a meeting with the DEP regarding a logging job and a potential turnaround space for the log trucks. They will be utilizing the town's gravel bank entrance as a turnaround when the situation demands. There was a DEC inspection of the gravel pit and there were several minor recommendations made for upgrades which should be completed by the end of the month. There will be work starting on Champlin and Bohlen Roads to replace culverts and guardrails. Bolen Road work is supposed to take place on 13 and 14 July and is being subcontracted out. This project has been requested by residents of that road for several years and the erosion of the bank has gotten quite bad meriting a widening and reenforcing of the road in order to place guardrails. Jerry Hughes reached out to the Highway Department regarding the

creek bank erosion on Pangman Road. There will be a meeting with the DEC on Tuesday the 12th to discuss options. There was a survey study grant for the project but thus far there have been no useful suggestions. Councilman Fancher made a motion to accept the Highway Superintendent's Report, seconded by Councilman Smith. Motion carried.

12. Supervisors County Report

- a. **Bill Federice** – Supervisor Federice spoke briefly about the County Administrator stepping down to take on a new position. The County is in search of a new administrator. There was also a discussion regarding the State temporarily lowering the gas tax. The issue with this is that retailers are raising their prices and so consumers are not seeing much relief. Additionally, because of the revenue lost at the gas pump, the State needs to make up those funds elsewhere. There was talk about the HEAP program and some suggestions made by the Town of Seward Supervisor to increase the available funds for that program to help defray heating costs for some county residents this coming winter. The program would be direct pay to the fuel provider. Councilman Smith said any option is worth exploring. Councilwoman Mattice made a motion to accept the Supervisor's County Report which was seconded by Councilman Proudman. Motion carried.

13. Town Business

- a. Supervisor's May 2022 Financial report. A motion was made by Councilman Fancher to accept the Supervisor's financial report for May 2022. This was seconded by Councilwoman Mattice. Motion carried.
- b. Budget Resolution – A roll call was conducted for budget resolution 40. Supervisor Federice – Aye, Councilman Fancher – Aye, Councilman Proudman – Aye, Councilman Smith – Aye, Councilwoman Mattice – Aye.
- c. Property Tax Discussion – Meetings will start with the various department heads the first week of August regarding the upcoming year's budget.

- d. Loder Bond Anticipation Note. A roll call was conducted for resolution 41. Supervisor Federice – Aye, Councilman Fancher – Aye, Councilman Proudman – Aye, Councilman Smith – Aye, Councilwoman Mattice – Aye.
- e. Couchman House Update – The property has been added to the Town’s insurance policy and there is an appointment scheduled with Mohawk Valley Economic Development District to come to walk through the house and do an appraisal/inspection so that the Town and Historical Society have an idea how much repairs and renovations will cost as well as what potential funding is available for energy-efficient improvements.
- f. JCAP Grant Update – There were three sealed bids for the split system opened at the meeting. KoolTemp - \$25,990.00, B&G General Mechanical - \$24,500.00 and Family Danz Mechanical - \$31,000.00. Family Danz was the only bid that did not include the Town finding their own electrician. The motion was made by Councilman Fancher to defer deciding until speaking with the other two bidders to see if they would include the electrical work in their bid. Seconded by Councilman Smith. Motion to defer carried.
- g. Annual Tire Day – Was originally scheduled for July 9th however the Town was unable to procure a dumpster. Tire day has been postponed and awaiting rescheduling based on dumpster availability.
- h. Insurance – The updated annual insurance premium for the Town is \$26, 979.60 which supervisor Federice stated would be paid so long as there were no objections by the Board, which there were not.
- i. Cemetery Update – Sean Mullan has been working closely with Historian Kim Young on Cemetery repairs. He has removed the gates to the Hubbard Road Cemetery and taken them in for some clean-up and repairs. He will be working to reset the posts as the gates overlap rather than closing properly.
- j. Board Member Input - NA

k. Review Invoices – Councilman Smith made a motion to review the invoices, seconded by Councilwoman Mattice.

14. Adjourn – Councilman Fancher made a motion to adjourn the meeting, seconded by Councilman Proudman. Motion carried.

Subject Board report for July
From Marie Stuber
<conesvilleassessor@gmail.com>
To: Bill Federice <federicebill@gmail.com>,
Carrie Sutton
<conesvilletownclerk@yahoo.com>
Date Today at 6:03 PM

Hi Bill

I intended to have a board report printed out for The board today but ended up at the emergency room all day with my father.

I'm just on my way home now.

Below is going to be my report for this month.

Dear board members

July 2022 assessors report

Property Assessment rolls were finalized and delivered for July 1 to the town clerk.

Process has started for the reevaluation for 2023 I am reviewing sales from 2019 to current 2022.

I met with Karen Quinn from the State, Ellen from county real property, Bob Breglio and Mark Los in June to start the revaluation plan.

We will meet again July 25 to go over the values of the sales. Mark is a tremendous help in this process.

Very few calls are coming into the office right now. The new phone systems is very helpful in receiving and responding to calls.

Marie Stuber

Assessor

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Marie Stuber, Assessor

1306 State Route 990V

Town of Conesville,

Mail: Gilboa, NY 12076

[1-607-588-7211](tel:1-607-588-7211)

[1-607-588-6832](tel:1-607-588-6832) Fax

TOWN CLERK'S MONTHLY REPORT

TOWN OF CONESVILLE, NEW YORK

JUNE, 2022

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A2544			
	<u>4</u>	DOG LICENSES	<u>25.00</u>
		TOTAL A2544	25.00

Sewer Payments

1

Death Certificates

2



June 2022

West Conesville Wastewater Treatment Facility Monthly Update Report

This is a monthly update for the West Conesville Wastewater Treatment Facility. These are the highlights in your sewer district for the previous month.

- The average daily flow for the month of June was 3,281 gallons a day.
- We have purchased a 5-gallon gas can from GNH Lumber in Windham, and we picked up 5 gallons of gasoline from the Town Highway Department,
- We reached out to Emmons Metro to check on the status of the pump that they came down pulled from the main wet well located at the plant. They took the pump back to their shop to rebuild, under warranty. They advised me that the pump rebuild has been completed, and they would be dropping it off the next time that they would be coming near this area.
- We have created a comprehensive list of tools, supplies, and equipment that we feel are needed to aid in the O&M processes of the plant and collection system.

We will be pleased to answer any questions you may have about the West Conesville Wastewater Treatment Facility. You can always contact us by phone 1-(845) 532-8079, (518) 928-7861, by email (tcastle@lvdvoperations.com), or in person.

Best regards,
Travis Castle (Chief Operator)

197 Elm Street

PO Box 610

Cobleskill, NY 12043

(518) 234-4028

Superintendents Monthly Report, June 2022

Continued ditching and replacement of culverts along S. Mtn Road. We have gotten the pavement roller back and it seems to be in good running order. Our boom mower was out of service for several days and we are exploring the means to replace that unit. I met with the DEP regarding the logging project on Potter Mtn Rd. There is some concern about the logging trucks pulling out depending what direction they will be going. In the rare occasion when they need to turn around, they will utilize the driveway to the town gravel bank. DEC inspected our gravel pit and made some minor recommendations we need to complete by the end of July. Our two big projects for the summer besides the paving of S. Mtn Rd are going to be the complete replacement of two large, failing culverts on Champlin Rd and Bohlen Rd. We will then replace the guardrails with pressure treated lumber. Waiting for a hard date to start as of this writing.

Bill Amend

Town of Conesville
Resolution Number 40
Budget Amendments
July 11, 2022

Increase	To		Description	Decrease	To
200.00	300.00	DA2401	Interest Highway		
100.00	350.00	A3610.4	Examining Board Contractual		
100.00	600.00	A3620.4	Building and Fire Code Inspection Contractual		
600.00	1,000.00	A7310.4	Youth Programs Contractual		
700.00	4,400.00	A9040.8	Workers Comp		
		A1990.4	Contingent Budget	1,500.00	22,455.60
8,000.00	68,000.00	D5110.4	General Repairs Contractual		
300.00	700.00	D9050.8	Unemployment Insurance		
600.00	800.00	D9055.8	Disability Insurance		
		D1990.4	Contingent Budget	3,977.67	0.00
		D5112.2	Improvements Capital Outlay	4,922.33	145,077.67

Board Member	AYE	NAY	ABSTAIN
Federice, William	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fancher, Carl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mattice, Laurel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proudman, Robert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Smith, Kelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>


 11 July 2022
CONESVILLE TOWN CLERK
1306 STATE ROUTE 990V
GILBOA, NY 12076

RESOLUTION NO. 41 (2022

RESOLUTION AUTHORIZING SUPERVISOR TO SIGN RENEWAL BOND ANTICIPATION NOTE FOR REFINANCE OF THE 2021 KOMATSU MODEL WA320 8-WHEEL LOADER IN THE AMOUNT OF \$143,810.80.

RESOLVED, that the Supervisor of the Town of Conesville is hereby authorized and directed to renew and sign a Bond Anticipation Note with the National Bank of Coxsackie, of Coxsackie, New York for the refinance of the 2021 Komatsu Model WA320 8-Wheel Loader for Town Highway Department in the amount of \$143,810.80 with interest of 2.50 % per annum, to mature on July 14, 2023.

This is to certify that the above Resolution was offered by ^{Supervisor} Councilman William Federice and seconded by Councilman Robert Proudman at a meeting of the Conesville Town Board held on July 11, 2022.

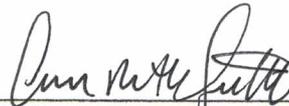
A roll call vote followed:

VOTE (YEA/NAY)

COUNCILMAN KELLY SMITH *Aye*
COUNCILMAN ROBERT PROUDMAN, ^{SR.} JR. *Aye*
COUNCILWOMAN LAUREL MATTICE *Aye*
COUNCILMAN CARL FANCHER *Aye*
SUPERVISOR WILLIAM FEDERICE *Aye*

CARRIED

I hereby certify that the above resolution is a true and exact copy of the resolution passed by the Conesville Town Board on July 11, 2022.



Town Clerk



TOWN OF CONESVILLE JUSTICE COURT

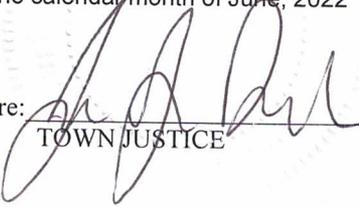
Monthly Report for June, 2022
Form AC-1030(sei)

ID#: 4331930348D
Justice Name: Jamie Durkin
184 E. CONESVILL RD
GILBOA

County: Schoharie
Phone: (607)588-7211

Defendant Name or Title of Action	TSLE&D # Statute & Section Description	Arrest Date	Disposition		Fines Forfeited Bail & Civil Penalties	Civil Fees	Mand Surchg
			Date	Sentence			
No activity this month...							

I certify that the above is a true and complete statement of civil fees earned and criminal cases completed before me during the calendar month of June, 2022

Signature: 
TOWN JUSTICE

Date: 7/7/22

Amount of enclosed check: \$0.00