

### Town of Richmondville Land Use Action Form

Date: \_\_\_\_\_ Applicant: \_\_\_\_\_

Location: \_\_\_\_\_ Tax Map#: \_\_\_\_\_

Zoning District: \_\_\_\_\_

Work being done: \_\_\_\_\_

**Code Enforcement Officer Must Check 1 of the 4 Following:**

**1. Action is approved.**

In accordance with the Zoning Law, this action is permitted by right and meets all area requirements of the zoning district. (R-1 permitted uses are also permitted in the PDD)

Code Enforcement Officer: \_\_\_\_\_ Date: \_\_\_\_\_

*Note to Applicant: Approval means no further review is required.*

**2. PDD review or special use – needs further review.**

This action is a special use or a use in a PDD (not a permitted use in R-1) that needs review by the Planning Board.

Code Enforcement Officer: \_\_\_\_\_ Date: \_\_\_\_\_

*Note to Applicant: Application must be made to the Planning Board for a PDD approval or special use permit. The Planning Board will report back to Code Enforcement Officer with a decision after reviewing a complete PDD or special use application. The Code Enforcement Officer must ensure that any Planning Board requirements for the PDD or special use approval will be met. If the Planning Board does not approve a PDD plan or special use, you may not undertake the work requested.*

**3. Not Approved.**

This action does not meet area requirement of the zoning law. (PDD uses follow R-1 guidelines)

The area requirements not met are as follows (acreage, setback, road frontage): \_\_\_\_\_

Code Enforcement Officer: \_\_\_\_\_ Date: \_\_\_\_\_

*Note to Applicant: You can apply to the Zoning Board of Appeals for an area variance.*

**4. Not Approved.**

This action is not a permitted or special use in accordance with the Zoning Law.

Code Enforcement Officer: \_\_\_\_\_ Date: \_\_\_\_\_

*Note to Applicant: You can apply to the Zoning Board of Appeals for a use variance.*