



VILLAGE OF COBLESKILL – PLANNING, ENVIRONMENT & CODES DEPT.

378 Mineral Springs Road, Cobleskill, NY 12043

Phone: 518-234-4661 Fax: 518-234-4075

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

This form to be filled out in duplicate

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Estimated Cost of Project: _____ Permit Fee (office use): _____	Office Use Only File # _____ Permit # _____ Date: _____ District: _____ SBL # _____
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Section 1: General Provisions (Applicants to read and sign)

- No work may start until a permit is issued.
- The permit may be revoked if any false statements are made herein.
- If revoked, all work must cease until permit is reissued.
- Development shall not be used or occupied until a Certificate of Compliance is issued.
- The permit will expire if no work is commenced within 6 months of issuance.
- Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
- Applicant hereby gives consent to the Local Administrator or their representative to make the reasonable inspections required to verify compliance.
- I, the Applicant, certify that all statements herein and in attachments to this application are, to the best of my knowledge, true and accurate.

_____ _____
Applicant's signature *Date*

Section 2: Proposed Development (To be completed by Applicant)

	Name	Address	Phone Number	Email Address
Applicant				
Builder				
Engineer				

Project Location

To avoid delay in processing this application, please provide enough information to easily identify the project location. Provide the street address, lot number, or Legal Description (attach) and, outside urban areas, the distance to the nearest intersecting road or well-known landmark. A sketch attached to this application showing the project location would be helpful.

Description of Work (Check all applicable boxes):

The applicant must submit the documents checked below before the application can be processed.

- A Site Plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions, and proposed development.
- Development Plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water resistant materials used below the first floor, details of floodproofing of utilities located below the first floor, and details of enclosures below the first floor.

Also, _____

- Subdivision or other development plans (If the subdivision or other development exceeds 50 lots or 5 acres, whichever is the lesser, the applicant must provide 100-Year Flood Elevations if they are not otherwise available).
- Plans showing the extent of watercourse relocation and/or landform alterations
- Top of new fill elevation. _____ ft. NGVD of 1929 (MSL); NAVD 1988
For floodproofed structures, applicant must attach certification from registered engineer or architect.
- Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the 100-Year Flood Elevation. A copy of all data and calculations supporting this finding must also be submitted.
- Other: _____

Section 5: Permit Determination (To be completed by Local Administrator)

I have determined that the proposed activity A. is B. is not

In conformance with provisions of Local Law #2-2004, the permit is issued subject to the conditions attached to and made part of this permit.

Signed

Date

If Box A is checked, the Local Administrator may issue a Development Permit upon payment of \$25.00 fee.

If Box B is checked, the Local Administrator will provide a written summary of deficiencies. Applicant may revise and resubmit an application to the Local Administrator, or may request a hearing from the Board of Appeals.

Appeals: Appealed to the Board of Appeals? Yes No

Hearing Date: _____

Appeals Board Decision – Approved? Yes No

Conditions: _____

Section 6: As-Built Elevations (To be completed by Applicant before Certificate of Compliance is issued)

The following information must be provided for project structures. This section must be completed by a registered professional engineer or a licensed land surveyor (or attach a certification to this application). Complete 1 or 2 below.

- 1. Actual (As-Built) Elevation of the top of the lowest floor, including basement (in Coastal High Hazard Areas, bottom of lowest structural member of the lowest floor, excluding piling and columns) is: _____ ft. NGVD (MSL).
- 2. Actual (As-Built) Elevation of floodproofing is: _____ ft. NGVD (MSL).

Note: Any work performed prior to submittal of the above information is at the risk of the Applicant.

Section 7: Compliance Action (To be completed by Local Administrator)

The Local Administrator will complete this section as applicable based on inspection of the project to ensure compliance with the community's local law for flood damage prevention.

Inspections

Date _____	By _____	Deficiencies?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Date _____	By _____	Deficiencies?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Date _____	By _____	Deficiencies?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Section 8: Compliance Action (To be completed by Local Administrator)

Certificate of Compliance issued: Date _____ By _____