



Land Use/Zoning Permit Application (for fences, sheds, etc.)
Village of Cobleskill Planning Environment & Codes
378 Mineral Springs Road, Suite 1A
Cobleskill, New York 12043
Telephone 518-234-4661

NO APPLICATION FEE

Application Number

Property Owner _____

Applicant _____

Mailing Address _____

Mailing Address _____

Telephone _____

Telephone _____

Fax/Email _____

Fax/Email _____

Project Location _____

SBL Number _____

For site plan or building permit only: Total Estimated Project Cost \$ _____

If your project is located in the Historic District, you may need approval by the Historic District Review Commission.

Zoning District _____

_____, **deposes and says** that he is the owner, or has been duly authorized by the owner ("Affidavit by Property Owner" attached) as the agent of said owner(s), to make and file this application and to perform or have performed the work described in this application; that all statements contained in this application package are true to the best of his knowledge and belief, and that the work will be performed in the manner set forth in the application and specifications filed therewith, and in accordance with applicable laws, ordinances, rules, and regulations.

The applicant recognizes that it may be necessary for Village Staff to conduct on-site visits of the property that is the subject of the application, and that such on-site visits may be conducted as deemed necessary by Village staff or representatives. **The applicant further agrees** that by submitting this application, the applicant shall hold harmless the Village of Cobleskill, the Village Staff and/or the Village's agents in their official and individual capacities for any damage or injury alleged to have been caused as a result of any site visit made pursuant to this application.

Signature of deponent: _____

Signature of Notary Public _____

Sworn to before me this _____ **day of**
 _____ **in the year of** _____.

Village of Cobleskill Planning Environment & Codes Office 518-234-4661

Land Use Zoning Permit Application

These are the minimum submission requirements as set forth in Code of the Village of Cobleskill, Chapter 160-Zoning, for any Land Use Zoning Permit Application. If you do not meet these minimum requirements, the Village reserves the right to reject the application.

The Code Enforcement Official will need a plot plan showing the location of your project. Please see the next sheet for an example of a plot plan.

Number of acres _____

Application is hereby made to: _____

Type of Structure (circle one): Wood frame Steel frame Modular Other _____

Is your project located in...

The flood plain? Yes

No

A Wetlands area? Yes

No

If yes, you may need to submit an Elevation Certificate with your application.

Height of proposed structure _____ stories _____ feet

Describe the proposed scope of the project, in detail:

Projected start date _____ Projected completion date _____

NOTE: Proposed location of project SHALL be staked, using a minimum of 24" exposed stakes and flagging. Stakes shall be placed on the outline of the proposed project so that the Code Enforcement Official can verify compliance with the Zoning Regulations.

FOR APPLICANT'S REFERENCE ONLY. DO NOT RETURN THIS SHEET TO THE PEC OFFICE.

A plot plan is a picture of a lot. **It must be drawn to scale** on an 8½" x 11" (or larger) piece of paper.

It must show the following information:

1. Arrow showing *North* direction
2. Measurements of all the boundaries of the land (lot dimensions)
3. Location and dimensions of all structures on the property (houses, garages, sheds, pools, fences, etc.)
4. The shortest distance from the building to front lot line (front setback)
5. The shortest distance from the building to side lot line (side setback)
6. The shortest distance from the building to rear lot line (rear setback)
7. Location of driveway and access roads and road frontage measurement
8. Location of any easements

Sample plot plan:

