

Code of the Village of Cobleskill Chapter 131

ARTICLE II, Work in Rights-of-Way [Adopted 12-16-2002 by L.L. No. 10-2002]

§ 131-6. Permit required.

- A. Openings. No person, firm, association or corporation shall alter, disturb, open, grade, dig or excavate the surface or soil of any street, highway, roadbed, pavement, or public ground in the Village for any purpose, or tunnel under the roadbed of any street, in whole or in part, for any purpose except upon compliance with the provisions set forth in this article and upon receipt of a written permit from the Village of Cobleskill Planning, Environment and Codes Office; nor shall any person, firm, association or corporation do so on private ground in the Village using equipment powered by a source other than human strength except upon compliance with the provisions set forth in this local law and upon receipt of a written permit from the Village of Cobleskill Planning, Environment and Codes Office.
- B. Sidewalk, curb and driveway construction. No person shall construct, remove, replace or repair a sidewalk, curb or driveway within the limits of any public street, highway or other public property without first obtaining a written permit from the Village of Cobleskill Planning, Environment and Codes Office.
- C. Water and sewer and utilities. No person shall dig, trench, or make any connection into a sanitary sewer, stormwater drain or water main which forms a part of the sewer, drainage or water distribution system of the Village without first obtaining a written permit for such opening from the Village of Cobleskill Planning, Environment and Codes Office; nor shall any person dig or trench for the purpose of repairing or burying any underground utility, whether controlled by the Village or some other entity, within the public right-of-way without first obtaining a written permit from the Village of Cobleskill Planning, Environment and Codes Office.
- D. UFPO registration number required. No permits shall be granted to any person, association or corporation that has not obtained the appropriate Underground Facilities Protective Organization (UFPO) registration number in accordance with 16 NYCRR Part 753. Applicants must call at least two business days in advance to obtain a UFPO ticket number. No permit applications will be considered until such UFPO number is obtained.

§ 131-7. Application for permit.

Permit applications are to be obtained from the Village of Cobleskill Planning, Environment and Codes Office between the hours of 8:00 a.m. and 3:00 p.m. Monday through Friday. A minimum of three business days is required to process permit applications. Permit applications must include the following:

- A. The name of the applicant.
- B. The fact that applicant is either a contractor or a representative of a division, department or branch of government, or a utility corporation, or is a plumber or electrician, or a person engaged in some business or occupation whose work requires such excavation.
- C. The precise plan where the applicant seeks to dig or excavate or trench, with the distance from the nearest street intersection or from the property abutting the street at the point proposed for excavation. The application must also state the estimated size and purpose of the opening.
- D. The date or dates on which the work will be performed.
- E. The type of pavement or surface to be disturbed.
- F. The appropriate permit fee as established from time to time by a resolution of the Board of Trustees and on file in the Village Clerk's office and the Village of Cobleskill Planning, Environment and Codes Office.
- G. Each commercial applicant shall also provide the Village of Cobleskill Planning, Environment and Codes Office a certificate of insurance in a form approved by the Village of Cobleskill and issued by an insurance company authorized to do business within the state, guaranteeing that the applicant has provided per occurrence liability coverage of \$1,000,000 for bodily injury and property damage in the aggregate, to insure the Village against any loss, injury or damage arising out of the granting of the permit or from any negligence or fault of such applicant, his agents, servants or employees in connection with the opening or with any work related thereto. Such insurance must remain in force throughout the effective period of the permit, as well as any authorized extensions, and shall carry an endorsement to the effect that the insurance company will give at least 10 days' written notice to the Village of any modification or cancellation of any such insurance. If an individual property owner is unable to obtain said certificate of insurance, coverage through the Village of Cobleskill is obtainable for a fee of \$50 if the work has been permitted by the Village of Cobleskill Planning, Environment and Codes Office. Insurance coverage through the Village of Cobleskill is not obtainable for work that has not been approved and permitted by the Village of Cobleskill Planning, Environment and Codes Office. [Amended 9-15-2003 by L.L. No. 8-2003]
- H. A signed statement by the applicant that the applicant agrees to perform the work for which the permit is granted strictly in accordance with the conditions of the permit, the provisions of the Village of Cobleskill Code and any applicable state or federal rules and regulations and that the Village is to be saved harmless from any loss, injury, or damage arising out of the granting of the permit or from any negligence or fault of the applicant, his servants or agents, in connection with any of the work done in connection with the permit.

COBLESKILL HIGHWAY DEPARTMENT RIGHT-OF-WAY PERMIT APPLICATION

SUBMIT APPLICATION TO: PEC DEPARTMENT, 378 MINERAL SPRINGS ROAD, COBLESKILL, NY 12043

PH: 518-234-4661

FAX: 518-234-4075

FILE NO. _____

APPLICATION IS HEREBY MADE FOR A RIGHT-OF-WAY PERMIT BY:

CONTRACTOR:

Name _____

Name _____

Street Address _____

Street Address _____

City _____

City _____

State _____ Zip Code _____

State _____ Zip Code _____

Applicant Phone # _____

Contact Person
Phone # _____

Contact Person
Cell Phone # _____

Work Location (Street Address) _____

SBL numbers for all work locations _____

Between property address _____ and property address _____

RETURN PERMIT (WHEN ISSUED) TO: (IF DIFFERENT FROM APPLICANT)

Name _____ UFPO # _____

Street Address _____ HIGHWAY WORK PERMIT # _____

City _____

State _____ Zip Code _____

ESTIMATED COST OF WORK BEING PERFORMED IN HIGHWAY RIGHT-OF-WAY \$ _____

ANTICIPATED DURATION OF WORK From ____ / ____ / ____ thru ____ / ____ / ____

PROTECTIVE LIABILITY INSURANCE COVERED BY POLICY # _____ WHICH EXPIRES ON ____ / ____ / ____

WORKERS COMPENSATION INSURANCE COVERED BY POLICY # _____ WHICH EXPIRES ON ____ / ____ / ____

BRIEF DESCRIPTION OF PROPOSED WORK _____

PLEASE ATTACH PLANS AND SPECIFICATIONS

PLEASE SUBMIT PROOF OF PROTECTIVE LIABILITY AND WORKERS COMPENSATION INSURANCE

APPROVAL RECOMMENDED BY HIGHWAY SUPERINTENDENT _____ DATE _____

APPROVED BY CODE ENFORCEMENT OFFICIAL _____ DATE _____

