

Sign



VILLAGE OF COBLESKILL – PLANNING, ENVIRONMENT & CODES DEPT.

378 Mineral Springs Road, Cobleskill, NY 12043

Phone: 518-234-4661 Fax: 518-234-4075

SIGN PERMIT APPLICATION

Mike Piccolo: cell: 518-706-0404
email:pecceo@midtel.net

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email:pecsec@midtel.net

Permit Application Fee (per sign):
\$50.00

Office Use Only

File # _____ Permit # _____ Date: _____
District: _____ SBL # _____ Floodplain? Y / N

Project Information

Project Address: _____

Applicant Name: _____

Phone Number: _____

Email Address: _____

Property Owner's Name (if different): _____

Project Details

Brief Description of Work:

We will need a scale drawing of the proposed sign, showing:

- Type of sign (pole sign, wall sign, perpendicular to building, etc.)
- Sign dimensions
- Sign materials
- Method and style of sign illumination
- Method of structural support
- Sizes and styles of all lettering
- Colors
- The sign's location on the land or building in relation to existing buildings, roadways, driveways, and sidewalks

For parallel-mount signs – building frontage of the business being advertised: _____

For perpendicular-mount signs – distance from the bottom of sign to ground or sidewalk: _____

For signs applied to or mounted in windows—measurements of the window(s): _____

We will need a drawing or photograph showing all other signage existing on the parcel.

APPLICATION IS FOR: <input type="checkbox"/> Permanent Sign <input type="checkbox"/> Sandwich Board Sign <input type="checkbox"/> Temporary Sign – Date of Event Being Advertised: _____
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Note: Each proposed sign requires it's own application and permit fee. If the sign will be in the Historic District, each sign will also need it's own HDRC application submitted for review by the Historic District Review Commission.

Work and Contractor Details

Who is performing the work? Contractor Owner

Contractor Name: _____

Contractor Address: _____

Contractor Phone Number: _____

Contractor Email Address: _____

Note: If using a contractor, we need their New York State Worker's Compensation Certificate, Exemption Form #CE-200, or NYS Worker Compensation Exemption Form #BP-1.

Additional Information

Will electrical work be done? Yes No

If yes, a Third Party Electrical Inspection will need to be completed with an Electrical Certificate of Compliance received by our office before the permit can be properly completed.

Note: The sign codes are specific to each district. If you are unsure which code applies to you, please contact the PEC office for assistance.

_____, **BEING DULY SWORN**, deposes and says that they are the applicant above named, and that they are the **OWNER** or **OWNER'S AGENT/REPRESENTATIVE**, and are duly authorized to perform or have performed the proposed work, and to make and file this application; that all statements contained in this application package are true to the best of their knowledge and belief, and that the work will be performed in the manner set forth in the application and specifications filed therewith, and in accordance with applicable laws, ordinances, rules and regulations.

THE APPLICANT RECOGNIZES THAT it may be necessary for Village Staff or members of the planning Board, the Historic District Review Commission, the Zoning Board of Appeals, and/or the Street Tree Committee to conduct an on-site visit of the exterior and/or interior of the property that is the subject of the application.

THE APPLICANT HEREBY AGREES THAT such on-site visit(s) may be conducted as deemed necessary. Whether a site visit is necessary for the purpose of reviewing the application shall be within the sole discretion of the Village Staff and/or Boards/Commission members.

The Applicant Further Agrees, that by submitting this application, the applicant shall hold harmless the Village of Cobleskill, the Village Staff and/or Boards/Commission and their members and agents in their official and individual capacities for any damage or injury alleged to have been caused as a result of any site visit made pursuant to this application.

SWORN TO BEFORE ME THIS _____ **DAY OF** _____ **IN THE YEAR** _____.

Signature of Applicant

Signature of Notary Public